**Operational workflow for Evan Jones day case pathway**

**Pre-procedural task list for day cases**

*Day prior to procedure*

Patient list confirmed by noon the day prior to the planned procedure and confirmed COVID swab negative with no symptoms and on the **Purple Pathway**.

**Nursing team**

*Day prior to the procedure*

* Check the bloods and identify which bed the patient will be allocated the next day
* If there are abnormalities/concerns, escalate as appropriate to the CCL coordinator and the scheduling team – ala.salameh@gstt.nhs.uk
* Identify patient mobility level and whether a chair is required to collect the patient the next day from the pick-up point – and leave notification for the HCA for the next day.

**Ward clerk**

* Collect the patient notes in CLDU assigned cupboard from midday
* Print labels

*Day of the procedure*

**HCA and patient**

* Nursing staff and HCA to start 7:00 am
* HCA to check patient mobility level from the pre-assessment documentation
* HCA to check which bed the patients will go to when they are brought to the ward
* HCA to collect patient at 7.15 am from the lower ground floor Lambeth wing pick-up and drop-off point. The patient should be waiting by the signed point outside the hospital doors.
* The escort is not allowed into the hospital
* A symptom checklist is performed (see *COVID questionnaire for EJ pathway*)
* If new symptoms or a temperature, patient will be advised to return home and self-isolate. Repeat COVID swab testing will be performed according to Trust protocol.
* On arrival to Evan Jones, HCA will enter through the double doors with the patients.
* At the donning and doffing station, HCA checks the patient’s temperature
* The patient is asked to wash their hands and put on a face mask in that order
* The patient is escorted to an assigned bed
* The patient is asked to change into a medical gown and put on disposable socks with grips.
* ALL belongings / clothing (including underwear) to be placed in patient belonging bag and not accessed again for the day.
* Patient applies hand gel again after getting changed

**Cath lab registrar**

Attends Evan Jones Ward at 7.30 am and performs the following:

* Consent
* Prescribe pre-medication
* Ensure site marked if applicable to procedure (eg pacemaker implant)
* Confirm with nursing staff the site of cannula required if applicable
* Makes note of pacemaker ID if applicable

**Nursing team**

* Nursing team completes check list and sites cannula
* CCL coordinator rings Nurse in Charge on Evan Jones at 08.10 am to confirm patient is ready and lab is ready to accept patient
* Patient is encouraged to use the toilet prior to transfer to EW4
* The first case must start at 08.30am
* The only notes to be transferred with the patient are:
  + Consent form
  + Procedure check list
  + Pregnancy disclaimer form if applicable
  + Patient labels
* Transfer of patient must only occur when staff required to perform procedure NOTIFIED, request ACCEPTED and ready for intervention/procedure CONFIRMED (see [Action card 2d](https://www.guysandstthomas.nhs.uk/resources/coronavirus/action-cards/action-card-2c-internal-transfer-for-intervention-or-procedure-for-confirmed-covid-19.pdf))
* Evan Jones nurse brings patient to the doors at main entrance to EW4 CCL with HCA walking 2 metres ahead ensuring corridors clear, lift called. They Do NOT enter the cath lab.
* The CCL coordinator accepts the patient at the main entrance doors to the CCL
* Patient is NOT to be left in waiting room with other patients or un-accompanied – Intervention/Procedure to be performed on patient arrival.
* **Patient will be brought directly to the assigned CCL (1 or 4) for procedure by the CCL coordinator or delegate.**

**Post-procedural task list for day cases**

* Post-procedure check list confirmed EDL, Report and Medchart completed in cath lab
* If applicable to order chest X-Ray on EPR
* CCL coordinator to contact Evan Jones nurse in charge to confirm patient is ready for transfer for recovery on Evan Jones. Handover of the patient is performed over the phone
* Evan Jones nurse and HCA go to cath lab double doors with the patient trolley to give to the cath lab team
* They DO NOT enter the cath lab department except in exceptional circumstances
* They receive the patient at the double doors of the cath lab and transport to Evan Jones using the patient lifts only
* Recovery of patient to be completed on Evan Jones
* A nurse specialist to be stationed on Evan Jones to help manage/coordination complications that may occur. The first doctor to contact is the registrar in the cath lab who was involved in the procedure, second point would be 0100.
* If clinical concern during the recovery period the nurse in charge to contact the cath lab coordinator who will inform the cath lab registrar / consultant
* If they are unavailable to contact 0100.
* In the case of a medical emergency, this should be managed as per usual processes, via cardiac arrest call or clinical response team when relevant.
* An additional Echo machine is required to be stationed at all times on Evan Jones
* Evan Jones nursing team to bleep pharmacy immediately when patient arrives on EJ post procedure on BLEEP 2952 to arrange discharge medication delivery in a timely manner
* EJ nursing staff to ensure there is a signed EDL to be given to the pharmacy when the medication is delivered.
* If the patient requires admission for clinical reasons, contact the site nurse practitioner to arrange a green bed (ie confirmed COVID negative)
* If patient requires a chest X-ray post-procedure they should go directly to the radiology department
* If delays in planned CXR, the cath lab coordinator or Evan Jones nurse in charge to contact 85484 (radiography department) as they will be expecting the patient.
* Escort to be contacted to inform of expected time of discharge
* Escalation process if there is an identified potential transport issue is to the matron on Bleep 0910 during the day and the site nurse practitioner
* Patient escort will collect patient from lower ground floor, Lambeth Wing at pick up and drop off location. Patient escort does not enter the hospital
* Evan Jones staff member brings patient to the drop off site

• **End of day debrief** reviewing positive and negative aspects of the pathway which is communicated to the **Evan Jones pathway working group**